

City Council Introduction: 3/30/15

BILL NUMBER: 15-50

Public Hearing: 4/6/15

Date Factsheet Prepared: 3/12/15

## FACTSHEET

**Instructions:** If a question does not apply, just put "NA". Please try to keep it to **ONE** page only. Submit **one original**, with your Request Form, to City Clerk.

**TITLE:** Amendment to WIC Lease agreement with ENTERPRISE COMPANY, INC.

**BOARD/COMMITTEE:** NA

**APPLICANT:** LLCHD

**RECOMMENDATION:** NA

**STAFF RECOMMENDATION:** Approve

**OTHER DEPARTMENTS AFFECTED:** NA

**SPONSOR:**

**OPPONENTS:** None Known

### REASON FOR LEGISLATION

Amends City Ordinance No. 19885 dated June 20, 2013.

### DISCUSSION / FINDINGS OF FACT:

The amendment is to acquire additional space at the current 27th and Cornhusker Highway WIC Clinic as recommended by the State WIC Program in order to improve confidentiality and better serve the increasing caseload. The addition will increase the space from 813 sq ft to 1330 sq ft. The amendment will extend the lease agreement until October 31, 2018. Funding to renovate the space has been provided through additional operational adjustment funding from the State WIC Program and landlord contributions through this amendment. (See attached notice from NDHHS)

**POLICY OR PROGRAM CHANGE:** ☐ Yes ☒ No

**OPERATIONAL IMPACT ASSESSMENT:** Allows WIC Program to serve an estimated 300 additional clients per year at this location with current staffing levels and the potential to add another 500 clients with increased staffing.

**COST OF TOTAL PROJECT:** Renovation up to \$28,000, paid for by State WIC and Lessor

**RELATED ANNUAL OPERATING COSTS:** NA

### SOURCE OF FUNDS:

**CITY:** None

**NON CITY:** Federal WIC Grant through Department of Health and Human Services WIC Program

**FACTSHEET PREPARED BY:** Melissa Oerman

**DATE:** 3/12/15

**REVIEWED BY:** Judith A. Halstead, Health Director

**DATE:** 3/12/15